

Project Name UO Erb Memorial Union Renovation and Expansion
Project Number 110451
Purpose Subject Area Committee – Craft Center
Location EMU Walnut Conference Room

Attendees	Name	Organization
	User Group:	
	Dianne Hoffman	UO, Craft Center
	Timothy Cohalan	UO, Craft Center
	Terrence Heldreth	UO, Craft Center
	Gregg Lobisser	UO, User Group Chair
	Dan Geiger	UO, Outdoor & Bike Program
	Dana Winitzky	UO, EMU Staff
	Laurie Woodward	UO, EMU Director
	Jo Niehaus	UO, CPRE
	Project Staff:	
	Martina Oxoby	UO, CPRE
	Consultant Team:	
	Natasha Koiv	SERA
	Carissa Mylin	SERA
	Laura Grover	SERA
	Jon DeLeonardo	SERA

Discussion Items

REVIEW OF PROGRAM AND FLOOR PLANS

- The bunker is a storage room – it needs immediate access from the reception desk.
- (1) 64 SF workstation is to back up the front desk – this is a full time person.
- The 168 SF office is shared between the two asst. coordinators (Tim and Terence) – enclosed, near wood shop and with access for safety purposes.
- 120 SF office (Diane) wants access to daylight.
- Glaze room location is flexible.
- (3) 48 SF technician spaces – used for ordering / computer stations. Used 3/4's of the time. Just need some file drawers.
- (1) 48 SF student space, part time.
- Private offices would like to have direct adjacency, nice, but not required.
- A soft meeting space is desired.

Ceramics

- Activities include hand building, wheel throwing and glazing. Have (12) wheels for throwing, (4) big tables, (2) electric kilns (indoors), clay recycling, a clay mixing unit and a glazing station. Need a long counter with sliders underneath for 5 gallon buckets.
- Need storage for work in progress, including greenware drying and stages of glazing.
- (2) sinks – one small for handwashing, one large, deep sink with filter.
- Outside – gas kilns, raku kilns and possibly clay recycling (needs to be covered).
- Large sink in the center of the space – works best if people can access it from all sides.

- Ideally the space will be organized to reflect the work flow.
- 42" doors in the entire craft center space are desired for moving large carts around.
- Need full shower/emergency eye wash station – closest to glaze room.

Fibers

- This is a clean, quiet space.
- If the addition of a smaller meeting space was required, Fibers is where it should happen.
- Sewing machines, mobile, along one wall.
- They currently store looms in a big storage space.
- It is helpful if everything they have can be stored on wheels.
- Pull back main doors and have an external and internal door into fibers.
- Big tables in center of the room.

Jewelry

- Most of the activity in this space is happening on a very small scale.
- Mobile benches are successful for working in this space.
- Soldering deck for polishing / grinding needs ventilation.
- Sink for handwashing and rinsing / cleaning items.
- Casting/ fabrications require metal torches.
- Vacuum caster.
- Central tables with lots of power in the middle.
- Grinders/buffers – need overhead ventilation and can be stored around the perimeter of the room.
- This space will need compressed air and natural gas.
- Oxygen tanks will be stored outside.

Photography

- This space needs lots of ventilation, including a central ventilated table.
- One open group dark room, only black and white prints, no color prints.
- Entry room with print washing and print drying, film/paper wash, dry mount press.
- Entry room needs a sink.
- Sinks and floor drains should be in both rooms.
- If space is required to fit this program we could shift south into the Benchroom.

Woodshop

- Should be some glass between the Benchroom and shop for visibility.
- No sink required in this space.

Benchroom

- This space will need project and wood storage (possibly along South wall).
- Will need a sink for hand washing.

Silkscreen

- This is the space used for coating screens.
- The large sink needs a sprayer to clean screens – this is a very loud function. Sink should be lined for sound isolation.
- Printing stations could be wall mounted.
- Accommodate a 3'x5' drying rack.
- North wall may move? It could be a garage door that opens between the spaces?
- Need to gain space for Silkscreening – combine with Painting.
- Increase the East-West dimension of Glass, Painting and Silkscreen studios.

Painting

- Easels for painting models or still life.
- The easels fold flat to hang on the wall for storage.
- This is a very messy space.
- It will need ventilation and a sink.

Glass

- This space needs a large table with torches or individual stations that lock together.
- Coldworking station.
- Needs sink and floor drain.
- Natural gas is required.
- Storage of sheet glass and glass rods.
- Fusing / slumping.
- Sanders.
- Need strong ventilation.
- Will need a filter on the sink for glass separation.

Overall Notes

- Space should feel as open as possible, with bright lighting.
- Desired views from front desk into all spaces.
- Need to have some cubbie / hooks inside spaces, as well as lockers within craft center, but not necessarily inside suites.
- Will need to meet again in August.
- Send CC drawings with grid so they can lay out spaces.

Wrap-Up / Next Steps

- SERA to revise plan layout based on discussion, add 12" grid and return to craft center via Martina for review and comment.

End Time: 12:00pm

Recorded by: Carissa Mylin

Date of Report: 07/23/2013